



DR. DANIEL LEWIS

M.B.,B.S.,(Hons) F.R.A.C.P.

R H E U M A T O L O G I S T

C O N S U L T A N T P H Y S I C I A N

MUSCULOSKELETAL, ARTHRITIS AND PAIN MANAGEMENT SPECIALIST

Your privacy is our business

Collect, use and disclosure of your information

Information about a patient's medical and family health history is needed to provide accurate medical diagnoses and appropriate treatment. We will be fair in the way we collect information about patients. This information is generally collected from the patient, and otherwise with the patient's consent. However, from time to time we may receive patient information from others. When this occurs we will, wherever possible, make sure the patient knows we have received this information.

Medical care requires full knowledge of patient health information by all members of the medical team. To ensure quality and continuity of patient care, a patient's health information has to be shared with other health-care providers from time to time. Some information about patients is also provided to Medicare, and private health funds if relevant, for billing and medical rebate purposes.

Doctors and health professionals at our Centre are members of various medical and professional bodies including medical defence organisations. There may be occasions when disclosure of patient information is required for medical defence purposes. There are circumstances where a medical practitioner is legally bound to disclose personal information. An example of this is the mandatory reporting of communicable diseases.

It is necessary to keep patients information after the last attendance for as long as is required by law or is prudent have in regard to administrative requirements.

Access

A patient has a right to access their information. They may ask to view their information or ask for a copy of a part or the whole record.

While not required to give reasons for the request, a patient may be asked to clarify the scope of the request.

There are some circumstances in which access may be denied but in such an event, the patient will be advised of the reason.

A charge may be payable where the practice incurs costs in providing access. This will depend on the nature of the access.

The material over which the doctor has copyright might be subject to conditions that prevent further copying or publication without the doctor's permission.

If a patient finds that the information held on them is not accurate or complete, the patient may have that information amended accordingly.

Upon request a patient's health information held by this practice will be made available to another health service provider.

Complaints

It is important to us are your expectations about the way in which we handle your information are the same as yours.

Please not hesitate discuss any concerns, questions or complaints about any issues related to the privacy of your personal information with us.

If you are dissatisfied you can complain to the Federal Privacy Commissioner whose contact details are

Level 8 Piccadilly Tower
133 Castlereagh Street
Sydney NSW 2000

Private hotline: 1300 363992
website www.privacy.gov.au